



Employment Opportunity

Position: **YOUTH ENGAGEMENT ADVISOR**

Status: Full-time Term Contract

Opening Date: September 23, 2025

Location: Thunder Bay, ON

Posting Reference #: NTC 2025-21

Contract End Date: March 31, 2027

Closing Date: October 3, 2025

Hourly Rate: \$33.67 - \$36.41

Join Nokiiwin Tribal Council, a dynamic and rapidly expanding non-profit organization committed to fostering growth and prosperity in collaboration with our member First Nations. If you're passionate about making a positive impact in areas such as governance, finance, access to justice, economic development, community planning, technical, and education services, we invite you to explore exciting opportunities with us. Learn more about our mission at www.nokiiwin.com and be a part of a meaningful journey towards community empowerment and unity.

Nokiiwin Tribal Council requires one (1) experienced, knowledgeable, **Youth Engagement Advisor**. The Youth Engagement Advisor will work to deliver the Junior Spirit Builder program. Working with other Nokiiwin staff and the Master Spirit Builders, they will develop a youth driven Indigenous Cultural Competency and Trauma Informed training. They will recruit youth ages twelve to sixteen to participate in different events throughout the year, as well as guide them through completing 120 hours of volunteer experiences where they can apply what they have learned through the training.

Summary of duties:

- The Youth Engagement Coordinator will be expected to complete the Indigenous Cultural Competency and Trauma-Informed Training offered by York University and Nokiiwin Tribal Council
- Develop Junior Spirit Builder Program with current curriculum for youth aged twelve (12) to sixteen (16)
Recruit volunteers aged twelve (12) to sixteen (16) within communities, schools and youth groups to join the program
- Develop a screening process for volunteers and determine interests
- Deliver Junior Spirit Builder Program through two-day camps, March break and July Summer Camps for twenty (20) youth who will be submersed in cultural teachings and the history of colonization.
- Arrange for guest speakers and presenters, including Elders and Knowledge Keepers to participate in each event
- Support youth and set up events to volunteer and earn their twenty (20) hours of volunteer experience
Keep track of youth volunteer hours
- Create permissions forms and communicate with parents and guardians
- Arrange accommodations and transportation for youth and guests, as required
Manage budget expenditures
- Track and document performance and deliverables and provide updates to the funder

Preferred Qualifications:

- Post-secondary degree or diploma in education, Indigenous studies, or another related field
- Experience working with youth
- Demonstrated ability at teaching and facilitation
- Excellent written and verbal communication skills
- Theoretical and practical experience working with curriculum development would be an asset
- Experience around coordinating events and gathering a team to support these events
- Strong writing, communications, and planning skills
- Demonstrated ability to work interpedently under tight deadlines
- Ability to travel and work in Nokiiwin communities
- Must be computer literate in Microsoft Office
- Knowledge of client management software would be an asset
- Fluency in Anishinaabe, knowledge and appreciation of Anishinaabe culture and heritage are assets
- Valid Driver's License and current satisfactory Criminal Reference Check is required
- Successful completion of a Level 3: Vulnerable Sector Screening Check

At Nokiiwin Tribal Council, we offer:

- **Health and Wellness:** Excellent health, vision care, and dental benefits for eligible full-time employees.
- **Financial Security:** A Defined Contribution Registered Pension Plan (RPP) with competitive company matching options for eligible full-time employees.
- **Environment:** An exciting, supportive, and fun work environment.
- **Professional Growth and Development Opportunities.**

Ready to make a difference?
Apply today and become part of our dynamic team!

Interested applicants are encouraged to apply online at www.indeed.com by submitting a single PDF document that includes their cover letter, resume, and three (3) professional references including your immediate Manager or Supervisor by:

4:00 p.m. Friday October 3, 2025, to:
Human Resources, Nokiiwin Tribal Council

We encourage all qualified candidates to apply for this position. Preference will be given to applicants who self-identify as First Nations, Inuit, or Métis, as part of our commitment to supporting Indigenous communities and advancing reconciliation.

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Canada Labour Code and Accessible Canada Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.