



Employment Opportunity

Position: **Restorative Justice Coordinator**
Status: Full-time Term Contract
Opening Date: July 27, 2022
Location: Thunder Bay, ON

Posting Reference #: NTC 2022 - RJC
Contract End Date: March 31, 2024
Closing Date: August 4, 2022

Nokiiwin Tribal Council is a rapidly expanding non-profit organization with more than 40 employees providing a diverse range of services. Nokiiwin Tribal Council is dedicated to working in unity with our five member First Nations to enhance growth and prosperity in the areas of governance, finance, access to justice, economic development, community planning, technical and education services. For more information, please visit at www.nokiiwin.com.

Nokiiwin Tribal Council requires an experienced, knowledgeable, and motivated **Restorative Justice Coordinator** to develop and implement Nokiiwin's Restorative Justice Program. The coordinator will work closely with Nokiiwin member First Nations. Reporting to the Access to Justice Manager, the Restorative Justice Coordinator will work closely with the Justice Advisory Steering Committee and take direction from community engagement sessions and Nokiiwin's Strategic Plan.

Benefits of Working for Nokiiwin

- **Health and Wellness** - we offer excellent health, vision care and dental benefits for eligible full-time employees.
- **Financial Security** - offers a Defined Contribution Registered Pension Plan (RPP) with competitive company matching option for eligible full-time employees.
- **Environment** - Nokiiwin's culture provides an exciting, supportive, and fun work environment.
- **Professional Growth and Development Opportunities**

Summary of duties:

- Support implementation of a Restorative Justice framework.
- Identify resources to support the delivery of restorative justice programming in Nokiiwin's First Nation Member communities.
- Establish, review and revise protocols with Police, Crown Attorney, and Indigenous Friendship Centres.
- Develop, deliver, and maintain training modules on the importance and role of victim participation in restorative justice.
- Provide training sessions on conducting restorative justice circles for criminal diversions.
- Work with communities and justice personnel to set up a referral process from Crown Attorney, Duty Counsel, Legal Counsel, Court Workers, Community Leadership, and authorities for pre and post charge diversion.
- Provide comprehensive and culturally competent restorative justice support to reduce the over-charging and over-incarceration of Indigenous people and promote positive climate and culture.
- Make referrals for individuals and monitor success.
- Participates as an active member of the Justice Advisory Steering Committee.
- Conduct Restorative Circles with individuals and families.

Preferred Qualifications:

- A university degree or college diploma in a related field with a minimum of three (3) years of related work experience.
- A solid understanding of and sensitivity to the experiences of Indigenous people and the impact of the legacy of Residential Schools and the Sixties Scoop, child welfare system and historical colonial policies.
- Strong cultural and circle facilitation skills.
- Knowledge of the judicial system, Criminal Code, and other related federal and provincial statutes, and related court decisions regarding Indigenous persons.
- Must have experience working with First Nation organizations, First Nation Government, First Nation communities and other levels of government. A keen appreciation of the Nokiiwin Tribal Council Member First Nation cultures and community aspirations is required.
- Incumbents must demonstrate the ability to work in a culturally diverse environment or have otherwise demonstrated a commitment to strengthening engagement of a diverse community and skill in communicating with a diverse population.

- Must have proven well-developed communication (speaking and writing), /public relations and negotiating experience; must be highly self-motivated and able to work well independently or as a team member.
- Must have excellent computer skills, proven experience with word processing, spreadsheet, database, presentation, and publishing software preferably in a Microsoft Office 365.
- Excellent knowledge of federal and provincial legislation and policies that affect First Nation government, and a sound knowledge of contemporary public sector operating.
- Ability to work independently and within a team environment.
- Demonstrated experience and ability in policy, planning and program development and implementation.
- Willingness to travel extensively to Nookiiwin member First Nations and must have valid Ontario Driver's License and access to reliable transportation.
- Successful completion of a Level 3 - Police Vulnerable Sector Check (PVSC)

As a Federally regulated employer, employees are required to be fully vaccinated against COVID-19.

Interested applicants can apply on-line through indeed.com by submitting a cover letter, resume, and 3 work-related references or submit directly to:

Human Resources, Nookiiwin Tribal Council

384 Fort William Road, Thunder Bay, ON, P7B 2Z3

E-mail: hr@nookiiwin.com | Fax: (807) 474.4238

Deadline for Application: Thursday August 4, 2022, 4 PM

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nookiiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.