



Employment Opportunity

Position: Manager, Health, Safety and Wellness
(HSEp Administration)

Status: Full-Time Contract (4 years, renewable based
on funding)

Opening Date: September 12, 2025

Location: 384 Fort William Road, Thunder Bay, ON

Posting Reference #: NTC 2025-20 (Reposted)

Contract End Date: July 31, 2029

Closing Date: September 26, 2025

Hours of Work: 35 hours/week

Salary will commensurate with experience

Join Nokiiwin Tribal Council

At Nokiiwin Tribal Council, a vibrant and growing non-profit organization, we proudly collaborate with our five member First Nations to drive growth, unity, and prosperity. Guided by respect, understanding, and shared values rooted in the Seven Grandfather Teachings, we are committed to making a meaningful difference across various fields, including health and safety, governance, finance, access to justice, economic development, community planning, technical services, and education.

Why Join Us?

Nokiiwin is not just an organization; it's a community where passion meets purpose. We are dedicated to fostering a safe, inclusive workplace where every individual's voice is valued and respected. Our **G'minoomaadozimin - "We Are Living Well"** initiative underscores our commitment to health, safety, and mutual respect, creating an empowering environment for all.

Your Impact Starts Here

The **Manager, Health, Safety, and Wellness** plays a critical leadership role in administering and growing Nokiiwin's WSIB Health and Safety Excellence Program (HSEp). Reporting directly to the Executive Director, this role oversees the supervision of Health and Safety Advisors, supports Indigenous workplaces, and ensures cultural alignment with Nokiiwin's **Nagachidisin CARE Model** and **Our Respectful Community** policy.

You will collaborate closely with the **G'minoomaadozimin "We Are Living Well" Steering Committee**, representing Nokiiwin's five member First Nations to advance community-led safety, reconciliation, and wellness initiatives.

Key Responsibilities

- Lead and oversee the implementation, evaluation, and continuous improvement of Nokiiwin's WSIB Health and Safety Excellence Program (HSEp), guided by Indigenous values and the Nagachidisin CARE Model.
- Supervise, mentor, and manage Health and Safety Advisors, fostering professional development, cultural competency, and accountability in service delivery.
- Provide strategic leadership in team coordination, performance management, and staff development aligned with organizational goals and community needs.
- Engage and collaborate with First Nations communities, Indigenous-led businesses, and organizational partners to promote culturally safe workplace practices and safety transformation.
- Develop and manage program budgets, workplans, and culturally grounded safety resources in alignment with WSIB requirements and community priorities.
- Integrate traditional knowledge and trauma-informed approaches into health and safety strategies, including advanced topics such as psychological safety and return-to-work systems.
- Secure funding and lead proposal development to support program expansion and long-term sustainability.
- Represent Nokiiwin on the G'minoomaadozimin "We Are Living Well" Steering Committee, ensuring community-led guidance informs program direction and outcomes.
- Ensure compliance with occupational health and safety legislation, WSIB standards, and internal policies through effective documentation, reporting, and stakeholder engagement.

Qualifications

- Master's degree in occupational health and safety, Indigenous Health, or related field preferred
- CRSP designation (required or in progress)
- Minimum 5 years of progressive experience in health and safety, program management, or Indigenous community service
- Experience working with WSIB HSEp or similar frameworks is an asset

- Deep understanding of cultural safety, Indigenous wellness practices, and trauma-informed program design
- Strong leadership, grant writing, and communication skills
- Valid G driver's license and access to reliable vehicle
- Willingness to travel regularly to Indigenous communities across Ontario
- Clear criminal reference check

Apply Today and Become Part of Our Dynamic Team!

Interested applicants are required to apply online at www.indeed.com by submitting a **single PDF document** that includes their cover letter, resume, and three (3) professional references including your immediate Manager or Supervisor by:

Deadline: 4:00 p.m. September 26, 2025

We encourage all qualified candidates to apply for this position. Preference will be given to applicants who self-identify as First Nations, Inuit, or Métis, as part of our commitment to supporting Indigenous communities and advancing reconciliation.

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Canada Labour Code and Accessible Canada Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.

