



governWISE Alliance Employment Opportunity

Position: **Governance Advisor**
Status: Full-time Term Contract
Opening Date: March 5, 2024
Location: To be determined

Posting Reference #: NTC - 202406
Contract End Date: One Year (possible extension)
Closing Date: Open until filled
Salary Range: \$64,464.40 (starting)
\$65,938.60 (after 3 months)

Position Overview:

The **governWISE Alliance** is an initiative of Nookiwin Tribal Council open to all Ontario First Nations with the vision to help strengthen governance and build capacity. Stakeholder engagement and participant feedback is key to developing long term sustainable plans within communities. The governWISE Alliance recognizes that each First Nation community has unique needs and challenges, and we assist by providing support and guidance to the First Nations we service. The initiative continues to grow, and we are seeking an experienced, knowledgeable, and motivated **Governance Advisor** with experience working within the First Nations field of governance. The **Governance Advisor** plays a crucial role in providing advisory services and support in matters related to governance, leadership, policy, and community development.

The **Governance Advisor** requires a deep understanding of First Nation governance structures, cultural protocols, and legal frameworks. The advisor will be responsible for working both independently and amongst the governWISE Alliance project team to enhance governance capacity and foster sustainable development within First Nation communities in Ontario. This is a unique opportunity for someone looking for an exciting career change and the opportunity to grow with the governWISE Alliance. "Ignite action to strengthen the future".

Governance Advisory

- Provide expertise advice and guidance on governance best practices, and policy development and implementation. Conduct assessments of systems and provide recommendations for enhancement.
- Research and analyze relevant legislation, policies and agreements impacting governance. Provide input and recommendations to support as required.

Capacity Building

- Develop and deliver training programs, workshops, and resource tools to build capacity of First Nations leadership, council members and staff in areas of governance. Facilitate knowledge sharing and learning opportunities within the community to foster leadership development.

Relationship Management

- Build and maintain strong relationships with leadership, council members, and staff, demonstrating cultural sensitivity and respect for traditional knowledge and protocols.
- Collaborate with external stakeholders including agencies supporting First Nations governance.

Preferred Qualifications:

- Minimum post secondary education college diploma in business administration, finance, accounting, Indigenous studies, Law, public administration, or related field. Combination of education and experience may be considered.
- In-depth knowledge and understanding of Indigenous governance structures, legal frameworks, and cultural protocols with a minimum (3) years experience working with First Nation Communities.
- Strong facilitation, communication, and interpersonal skills with the ability to build trust, establish rapport and work collaboratively with diverse stakeholders.
- Experience in providing advisory services, capacity building, and training preferably in a consulting or advisory role.
- Must have valid Ontario Driver's License and access to reliable transportation.
- Successful completion of a Level 1: Police Criminal Record Check (PCRC)

What We: Offer:

- Competitive Salary
- 35-hour work week

- Employer 100 % paid benefits and RRSP match
- A safe culture of continuous learning and opportunity for growth

Interested applicants Please send your cover letter, resume, and 3 work-related references by:

Open until filled:

Human Resources, Nokiwin Tribal Council

384 Fort William Road, Thunder Bay, ON, P7B 2Z3

E-mail : hr@nokiwin.com

Fax : (807) 474.4238

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Canada Labour Code and Accessible Canada Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.