



Employment Opportunity

Position: **Community Researcher - Biskaabiiyaang Project**
Status: Term Employment
Opening Date: June 5, 2025
Location: Nokiiwin Tribal Council Office
384 Ft. William Road

Posting Reference #: NTC 202509
Contract End Date: March 31, 2026
Closing Date: June 20, 2025
Hours of Work: Flexible
Rate of Pay: \$24.00

Join Nokiiwin Tribal Council

At Nokiiwin Tribal Council, a vibrant and growing non-profit organization, we proudly collaborate with our five member First Nations to drive growth, unity, and prosperity. Guided by respect, understanding, and shared values rooted in the Seven Grandfather Teachings, we are committed to making a meaningful difference across various fields, including governance, finance, access to justice, economic development, community planning, technical services, and education.

Why Join Us?

Nokiiwin is not just an organization; it's a community where passion meets purpose. We are dedicated to fostering a safe, inclusive workplace where every individual's voice is valued and respected. Our **G'minoomaadozimin - "We Are Living Well"** initiative underscores our commitment to health, safety, and mutual respect, creating an empowering environment for all.

Your Impact Starts Here

The Community Researcher will play a key role in supporting the preparation of cultural and language-based educational materials for the Biskaabiiyaang Indigenous Metaverse, a community-driven initiative that supports Anishinaabe cultural resurgence through immersive digital storytelling, language learning, and community healing practices. The Community Researcher will be working with Dr. Maya Chacaby (York University Project Lead), community Elders, and the Biskaabiiyaang team at both York and Nokiiwin Tribal Council.

This term-based role will focus on editing, formatting, and metadata tagging of William Jones' traditional stories into a readable, line-by-line format for integration into the metaverse learning environment. The William Jones Collection is an archive of Traditional stories from the Thunder Bay region documented in 1906. It is the largest archive of Traditional Stories from the region. The Community Researcher will help ensure that Anishinaabe narratives are shared in an accessible, respectful, and culturally authentic way.

Key Responsibilities

- Edit and format William Jones stories into readable, line-by-line layout
- Ensure consistency without orthographic reformatting or linguistic restructuring
- Metadata tagging of the stories (no experience necessary)
- Research and reformat orthography (spelling system) in the Jones collection to best reflect community preferences.
- Support qualitative data preparation and knowledge mobilization
- Collaborate with the project team to meet standards and timelines

Qualifications

- Strong attention to detail and interest in cultural storytelling
- Ability to follow formatting guidelines and work independently
- Respect for Indigenous knowledge systems and community protocols
- Ability to work remotely (zoom)
- Proficient Knowledge of Microsoft word (and/or pages), zoom, excel (and/or numbers), and familiarity with cloud-based file sharing.

Work Environment

- Remote work possible with regular virtual check-ins
- Candidate must be in Thunder Bay

- Flexible hours within the term schedule
- Occasional online meetings with project team

Apply Today and Become Part of Our Groundbreaking Work!

Interested applicants are required to apply online at www.indeed.com by submitting a **single PDF document** that includes their cover letter, resume, and three (3) professional references.

Deadline: 4:00 p.m. June 20, 2025

To: Human Resources, Nokiiwin Tribal Council
384 Fort William Road, Thunder Bay, ON, P7B 2Z3
Fax: (807) 474.4238

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiiwin is an equal opportunity employer and is committed to providing employment that reflects the diversity of our communities. We encourage applications from qualified First Nations individuals and others who share our vision of community development and prosperity.