



Employment Opportunity

Position: **Community Care Advisor**
Status: Full-time Term Contract
Opening Date: February 2, 2024
Location: Thunder Bay, ON

Posting Reference #: NTC 202404
Contract End Date: March 31, 2025
Closing Date: February 9, 2024

Join Nokiiwin Tribal Council, a dynamic and rapidly expanding non-profit organization committed to fostering growth and prosperity in collaboration with our five member First Nations. If you're passionate about making a positive impact in areas such as governance, finance, access to justice, economic development, community planning, technical, and education services, we invite you to explore exciting opportunities with us. Learn more about our mission at www.nokiiwin.com and be a part of a meaningful journey towards community empowerment and unity.

Nokiiwin Tribal Council requires one (1) experienced, knowledgeable, and motivated **Community Care Advisor**. The Community Care advisor will work closely with Nokiiwin communities to develop systems, supports, and procedures that allow individuals with disabilities or health care needs to continue living in their community while receiving the care they need.

Summary of duties:

- Engage Nokiiwin communities through engagement events, introduce communities to the findings from the Holistic Long-term Care Engagement Sessions Summary Report
- Actively work with the Disabilities Steering Committee and provide updates to communities and Nokiiwin Board of Directors.
- Research the current landscape and best practices used by communities caring for people who are aging or have disabilities.
- Create and manage resources to support people who are aging or have disabilities, such as toolkits, checklists, handbooks for use by communities.
- Provide general project coordination including managing expenditures, track deliverables and communicate with the funder on progress.

Preferred Qualifications:

- Post-secondary degree or diploma in a related field such as health care, social work, Indigenous studies, or administration; or an equivalent combination of education and experience.
- Knowledge of issues around disability, aging, and long-term care
- Strong writing, communications, and planning skills
- Demonstrated ability to work independently under tight deadlines.
- Ability to travel and work in Nokiiwin communities.
- Must be computer literate in Microsoft Office
- Fluency in Anishinaabe, knowledge and appreciation of Anishinaabe culture and heritage are assets.
- Valid driver's license and reliable vehicle.
- Successful completion of a Level 1: Police Criminal Reference Check

Interested applicants should apply online at www.indeed.com or submit your cover letter, resume, and 3 work-related references by:

4:00 p.m. Friday February 9, 2024, to:

Human Resources, Nokiiwin Tribal Council

384 Fort William Road, Thunder Bay, ON, P7B 2Z3

E-mail: hiring@nokiiwin.com | Fax: (807) 474.4238

Only candidates who meet the qualifications and are granted an interview will be contacted.

Nokiiwin is an equal opportunity employer and is committed to providing employment accommodation in accordance with the Canada Labour Code and Accessible Canada Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.