



JOB POSTING

Waste Management Coordinator

Term Contract to March 31, 2020 with possibility of extension contingent on approval of funding

The Nokiiwin Tribal Council Inc. was incorporated in 2008. Nokiiwin provides services to member First Nations including Animbiigoo Zaagi'igan Anishinaabek, Bingwi Neyaashi Anishinaabek, Biinjitiwaabik Zaaging Anishinaabek, Fort William First Nation and Pic Mobert First Nation. The Tribal Council is mandated to provide services to our member and affiliated First Nations in the areas of governance, finance, economic development, community planning, technical, education and justice services. For more information go to www.nokiiwin.com.

SUMMARY OF POSITION

The Nokiiwin Tribal Council requires an experienced, knowledgeable, motivated and career-minded Waste Management Coordinator. Reporting to the Advisory Services Manager, the Waste Management Coordinator will work in a team centred environment and closely with the Technical Services Advisor, staff and leadership from Nokiiwin's member communities. The position will provide advisory services including technical, scientific and policy support to our member First Nations. This includes key areas such as solid waste management, solid waste diversion including household hazardous waste, landfill and transfer station operations and maintenance as well as environmental legislation and regulations.

Effective communication and presentation skills are essential skills as the incumbent will be interacting and supporting the First Nations.

Preferred Qualifications:

Post-Secondary degree in environmental science, engineering or planning; and experience as an Environmental Technologist or Scientist.

Experience in the Environmental/Engineering consulting field (writing/evaluating reports, environmental audits, providing technical advisory services).

Must have an excellent understanding of environmental issues related to solid waste management, waste diversion, hazardous wastes, environmental management systems, and environmental audits.

Must have good project management skills. Must be self-motivated with good communication skills. Must have experience working with First Nation organizations, First Nation Government, First Nation communities and other levels of government. A keen appreciation of the Nookiiwin Tribal Council member First Nation cultures and community aspirations is required.

Must have well-developed communication and staff/public relations experience; must be highly self motivated and able to work well independently or as a team member.

Must have excellent computer skills, proven experience with word processing, spreadsheet, database, presentation and publishing software preferably in a Microsoft Office Suite environment.

Demonstrated experience in planning and program development and implementation.

Must have valid Ontario Driver's License and access to reliable transportation.

Fluency in Anishinaabek, knowledge and appreciation of Anishinaabek culture and heritage are assets

For new employees only: Criminal Reference check as relevant to the position is required

Compensation:

Salary will be negotiated. Health Benefit Coverage Offered (co-pay 50%).

Please send your cover letter, resume, and 3 work-related references to
Michael Pelletier, Finance and Human Resources Manager
E-mail: hr@nookiiwin.com
by 4:00 p.m. Tuesday September 10, 2019

Thank you for your interest; only those selected for an interview will be contacted.

This posting is a summary only; a full position profile is available at www.nookiiwin.com