

AME Apprentice - SU-F-19-23

Requisition #	SU-F-19-23
Job Title	AME Apprentice
Employee Group	Support Staff
Job Type	Full-time
Organizational Unit	Confederation College -> School of Aviation
Location	Thunder Bay Campus - Thunder Bay, ON CA (Primary)
Position Reports to	Chair, Aviation

In keeping with our strategic plan commitment to fostering Access and Success, Community Prosperity and Institutional Excellence, we encourage applications from persons of Indigenous ancestry. In accordance with Confederation College’s core values of respect, caring and openness we are committed to providing our current and future employees with a workplace that is safe, healthy and fair. As such we are fragrance free, fully accessible and encourage applications from all qualified applicants. Applicants requiring accommodation during the interview process should contact Human Resources Services at (807) 475-6148 to make appropriate arrangements.

Job Description

Under the supervision of the Person Responsible for Maintenance and immediate direction of a licensed Aircraft Maintenance Engineer of the College, this position is responsible for performing maintenance on College aircraft and aircraft components. Duties include, but are not limited to:

- Carrying out maintenance, repair and modification on college aircraft and components;
- Documenting into the appropriate aircraft documents and logs the completion of all maintenance performed
- Researching aircraft part requirement information from manufacturers’ manuals and locating the parts in the College’s inventory utilizing a computerized inventory system;
- Documenting into the appropriate records the removal of inventory from Bonded Stores and the storage of unserviceable parts in Quarantine Stores;
- Ensuring that work areas and equipment are maintained in a clean and organized fashion;
- Participating in initial and additional training as directed by the College; and
- Working in compliance with the Occupational Health and Safety Act.

Confederation College is a fragrance free workplace.

Job Requirements

The candidate must have:

- Recently graduated from Confederation College’s two year Aircraft Maintenance Engineer diploma program.

Along with:

- Excellent customer service skills;
- Excellent communication, organizational and time-management skills;
- Conflict resolution skills;
- Computer proficiency in a Microsoft Windows environment including: Excel, Word, e-mail (Outlook), PowerPoint and database management;
- The ability to multitask and work in stressful situations;
- A high level of attention to detail; and
- The ability to function effectively in a team environment.

Salary Range	FT Support Staff Payband D: \$23.14 to \$26.80
Shift Type	8:30am - 4:30pm
Other Shift Type (if applicable)	
Hours of Work	37.5
Contract Duration (if applicable)	
Category	Aviation
Application Deadline	1/3/2020