



NOKIIWIN
TRIBAL COUNCIL

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Employment Posting Mino-niigaanendmowin Site Facilitator Pic Mobert, Ontario

The Nokiiwin Tribal Council Inc. was incorporated in 2006. Nokiiwin provides services to member First Nations within the Lake Superior Area: Animbiigoo Zaag'igan Anishinaabek, Bingwi Neyaashi Anishinaabek, Biinjitiwaabik Zaaging Anishinaabek, Kiashke Zaaging Anishinaabek, Fort William First Nation and Pic Mobert First Nation.

Nokiiwin Tribal Council has prioritized lifelong learning in their most recent strategic plan. To that end it requires a site facilitator for the operation of the Pic Mobert site of the Mino-niigaanendmowin Project, which focusses on education, life skills, and job readiness for participants aged 18 – 30.

Summary of duties:

Nokiiwin Tribal Council requires a site facilitator to provide information, intake, assessment, counselling, and referral services to registered clients and employers accessing the Mino-niigaanendmowin program in Pic Mobert. The site facilitator will be responsible for communication to First Nation communities, program participants, and employers. They will work in a dynamic service delivery environment, work closely with other team members, and have the ability to achieve program deliverables independently.

Preferred Qualifications:

- High School Diploma or equivalent required, post-secondary education in a relevant field is an asset.
- Experience working with target group
- Knowledge of barriers faced by Indigenous people to employment and education
- Ability to accurately fill out reports and track activities
- Valid Driver's License and current satisfactory Criminal Reference Check is required
- Ability to travel and work with Nokiiwin member communities
- Strong organization, communications, time management, and problem-solving skills
- Must be computer literate in MS Office
- Fluency in Anishinaabek, knowledge and appreciation of Anishinaabek culture are assets
- Salary commensurate with education and experience.

Thank you for your interest; however only those selected for an interview will be contacted. Candidates should be prepared for an interview in Pic Mobert on the afternoon of March 8, 2019.

Please send your cover letter, resume, and 3 working references by **March 6, 2019 at 4:00 pm** to

Hiring Committee
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