



**NOKIIWIN**  
TRIBAL COUNCIL

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## **EMPLOYMENT POSTING – Communications Strategist**

### **Term Contract to March 31, 2020 - Thunder Bay, Ontario**

Nokiiwin Tribal Council requires one (1) experienced, knowledgeable and motivated Communications Strategist. Working in a team centered environment, and reporting to the Executive Director, the Communications Strategist will work with the Access to Justice Team and Steering Committee.

This individual will work with the Justice Team, as Community outreach worker, engagement with Nokiiwin member communities, and to develop a communications and marketing strategy regarding Summary Legal Clinics, Public Legal Education presentations, and other meetings. Nokiiwin's Justice Team desires to have a multi-method plan to disseminate information to Chief and Council, the Justice Advisory Steering Committee, community members on and off reserve, and other valuable partners to support its efforts in extending access to justice.

Effective communication and presentation skills are essential skills as the incumbent will be interacting and supporting the First Nations.

#### **Preferred Qualifications:**

- Possess University degree or college diploma in a related field or related work experience
- Excellent writing skills – for documentation, training, processing and report writing
- Excellent communication and professionalism skills
- Knowledge and skill using computer hardware, software and printers
- Organizational and problem solving skills, as well as attention to detail
- Willingness to travel extensively to Nokiiwin member First Nations and a valid driver's licence
- Knowledge of and experience working with First Nations, with preference given to those familiar with our member communities
- Shares values of Nokiiwin Tribal Council
- New employees: satisfactory criminal reference check; a criminal record does not necessarily exclude an applicant

Thank you for your interest; however only those selected for an interview will be contacted.  
Please send your cover letter, resume, and 3 working references by

**4:00 p.m. Monday, April 8, 2019 to:**

Hiring Committee

Nokiiwin Tribal Council

384 Fort William Road

Thunder Bay, ON P7B 2Z3

Fax: (807) 474-4238 E-mail: [reception@nokiiwin.com](mailto:reception@nokiiwin.com)