



# Community Volunteer Income Tax Program

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# Benefits and credits

Some of the benefits and credits for which you may be eligible include:



Canada child benefit



Disability tax credit



Working income tax benefit



Goods and services tax/harmonized sales tax (GST/HST) credit



Child disability benefit



Related benefit and credit payments from provincial or territorial programs

# Become a participating organization!

The CRA provides participating community organizations and their volunteers with:

- Training
- Free income tax preparation software
- Access to a toll-free dedicated telephone line
- Surplus computers (when available)
- Promotional products and services



To become a participating community organization, register at [canada.ca/taxes-volunteer](https://canada.ca/taxes-volunteer).

# Organization Considerations

Organizations determine when and how their clinic will be hosted:

- Year-round, one-day, filing season only
- Walk-in, appointment, drop-off, home visit

To host a clinic, organizations must:

- Provide a space
- Internet access/paper filing

Organizations screen and recruit their own volunteers

- CVITP Coordinators can also help recruit volunteers

# What's in it for your community

- **Economical development**
- **Learn new skills**
- **Make a difference**
- **Gain confidence**
- **Take on a challenge**
- **Additional resources to support your organization**



Bearskin Lake First Nation was a really successful CVITP training session! This training session was the largest number of volunteers I had to date. Eight women registered for the training, which is a large number of volunteers considering the population on reserve. Much of the credit goes to Billy Kamenawatamin, the Deputy Chief and to Monica Chapman for promoting our CVITP program and recruiting volunteers.

The volunteers were dedicated to learning the material and showed enthusiasm. This group of women defined teamwork and cooperation by bringing in their own laptops for the hands-on portion of the training when a postal glitch delayed the shipping of the CRA donated laptops.

I felt confident that when I left, the volunteers would be capable of completing income tax and benefit returns for people in the community.

*- Erin Jeffery, Outreach Officer*



# Volunteer!



To become a CVITP volunteer, you must:

- Affiliate with a community organization.
- Be willing to learn basic tax information.
- Register online at [canada.ca/taxes-volunteer](https://canada.ca/taxes-volunteer).
- Meet security requirements.
- Apply for an EFILE account for electronic filing at [canada.ca/efile](https://canada.ca/efile).





## CVITP Volunteer Training

### Webinar training

- Organizations can request personalized webinars for their volunteers
- Presentations are recorded and available for download year-round

### In-person training

- In-person training is also available year-round

### Training topics include:

- Seniors, Indigenous Peoples, Medical Expenses and Disability, Dependants, Benefits, and Credits, UFile Live, etc.



# Who is eligible for the CVITP?

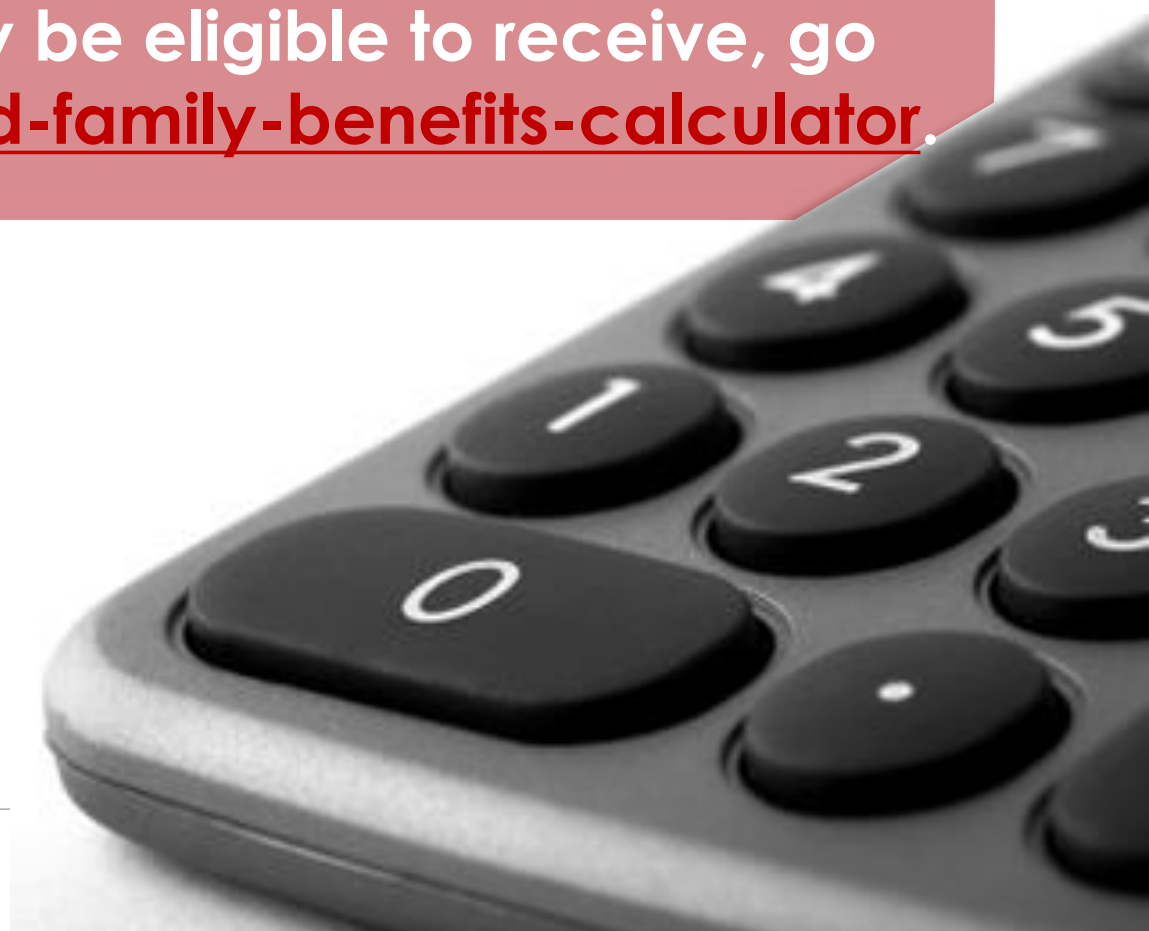
Suggested family income	
1 person	\$35,000
2 people	\$45,000
3 people	\$47,500

## Examples of simple tax situations:

- Less than \$1,000 in interest income.
- Scholarships, fellowships, bursaries or grants.
- Benefits such as Canada Pension Plan, disability, employment insurance, social assistance.

# How much money will you get?

To get an estimate of the benefit and credit payments you may be eligible to receive, go to [canada.ca/child-family-benefits-calculator](https://canada.ca/child-family-benefits-calculator).



# CCB payments, July 2018 to June 2019

2017 family net income	Per child under age 6 (monthly)	Per child 6 to 17 (monthly)
\$0 to 30,450	\$541.33	\$456.75
\$35,000	\$514.79	\$430.20
\$40,000	\$485.62	\$401.04
\$45,000	\$456.45	\$371.87
\$100,000	\$243.35	\$158.76
\$150,000	\$110.01	\$25.43
\$175,000	\$43.35	\$0.00

# CDB payments, July 2018 to June 2019

Family net income (2017)	One eligible dependant (\$/month)	Two eligible dependants (\$/month)	Three eligible dependants (\$/month)
\$0 to \$65,975	\$230.91	\$461.83	\$692.75
\$70,000	\$220.18	\$442.71	\$673.63
\$75,000	\$206.85	\$418.96	\$649.88
\$80,000	\$193.51	\$395.21	\$626.13

# GST/HST credit, July 2018 to June 2019

## Married/common-law

Family net income (2017)	No children (\$/year)	1 child (\$/year)	2 children (\$/year)	3 children (\$/year)	4 children (\$/year)
<b>under \$36,976</b>	\$568.00	\$717.00	\$866.00	\$1,015.00	\$1,164.00
<b>\$38,000</b>	\$516.80	\$665.80	\$814.80	\$963.80	\$1,112.80
<b>\$39,000</b>	\$466.80	\$615.80	\$764.80	\$913.80	\$1,062.80
<b>\$40,000</b>	\$416.80	\$565.80	\$714.80	\$863.80	\$1,012.80
<b>\$42,000</b>	\$316.80	\$465.80	\$614.80	\$763.80	\$912.80
<b>\$44,000</b>	\$216.80	\$365.80	\$514.80	\$663.80	\$812.80

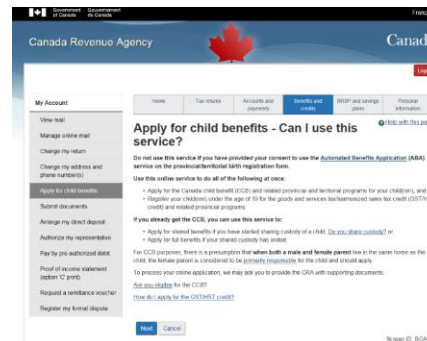
# When should you contact the CRA?

- Your marital status changes
- Your address changes
- Your direct deposit information changes, or you want to start or stop direct deposit
- Your child or your spouse or common-law partner has died
- The number of children in your care changes
- You start or stop sharing a child's custody
- You or your spouse or common-law partner's residency status has changed
- Any CRA notice that you receive shows outdated information



# My Account

- My Account is a secure portal that lets you view your personal income tax and benefit information and manage your tax affairs online.
- My Account - [canada.ca/my-cra-account](https://canada.ca/my-cra-account).
- Track your refund, view or change your return, check your benefit and credit payments, set up direct deposit, receive online mail, and so much more.





# Continue receiving your benefit and credit payments

- Do your taxes **every year**, even if you have no income to report or if your income is tax exempt. If you have a spouse or common-law partner, they also have to do their taxes every year.
- Keep your personal information up to date with the CRA.



# For more information

## CRA web addresses and phone numbers

Aboriginal peoples	<a href="https://canada.ca/taxes-aboriginal-peoples"><u>canada.ca/taxes-aboriginal-peoples</u></a>
Child and family benefits	<a href="https://canada.ca/child-family-benefits"><u>canada.ca/child-family-benefits</u></a>
Disability tax credit	<a href="https://canada.ca/disability-tax-credit"><u>canada.ca/disability-tax-credit</u></a>
Working income tax benefit	<a href="https://canada.ca/working-income-tax-benefit"><u>canada.ca/working-income-tax-benefit</u></a>
CVITP	<a href="https://canada.ca/taxes-help"><u>canada.ca/taxes-help</u></a>
CVITP - volunteer	<a href="https://canada.ca/taxes-volunteer"><u>canada.ca/taxes-volunteer</u></a>
My Account	<a href="https://canada.ca/my-cra-account"><u>canada.ca/my-cra-account</u></a>
E-services	<a href="https://canada.ca/cra-electronic-services"><u>canada.ca/cra-electronic-services</u></a>
Benefit enquiries	1-800-387-1193
Individual enquiries (and to get Forms)	1-800-959-8281

# Request a Canada Revenue Agency Outreach information session

- Outreach officers from the CRA work across Canada, providing in-person sessions to answer questions, and distributing information products to raise awareness of the benefits and credits that individuals could receive when they do their taxes.
- <https://www.canada.ca/en/revenue-agency/services/child-family-benefits/outreach.html>

Maryanne Hutsul, an outreach officer for CRA, came to train my colleagues and I on the Community Volunteer Income Tax Program (CVITP) and provide outreach services to our community.

Our CVITP training took about a day and a half, Maryanne was a great teacher, she was enthusiastic, thorough, and patient. She brought loads of information sheets, necessary forms, and guide books for our training. Our training was set up in our Resource Center where I coordinate job ready courses for our Ontario Works clients. I had managed to get the software onto two computers but had trouble on the third laptop. Maryanne suggested applying for a laptop with the last 10 years of software already installed as that was a barrier we identified through the outreach program. I was able to get a laptop loaded with the software and prepared my colleague's taxes when the training was completed, almost like a final test. We passed, his benefits have been rolling in.

I'm excited to announce we are offering a drop-in tax clinic "workshop" starting today. Posters have been posted up throughout the community and on social media. We have yet to have a client walk in but I'm sure with all the information Maryanne provided and the tax clinic hotline we will breeze right through the process. It was a great opportunity having the outreach program come to our community, not only to train staff but to assist the community. I hope to have the opportunity of another outreach session come back in the future.

- Romaine McKay –Sandy Lake First Nation



# Contact Us

## **Natasha Persaud**

Regional Outreach Program Officer

[Natasha.Persaud@cra-arc.gc.ca](mailto:Natasha.Persaud@cra-arc.gc.ca)

(416) 973-8908/1-877-490-2293

## **Lynda Cam**

Regional Outreach Program Officer

[Lynda.Cam@cra-arc.gc.ca](mailto:Lynda.Cam@cra-arc.gc.ca)

(416) 973-0431/1-888-716-7014



Questions

**Do you have any questions?**